



2024 MARKET STALLHOLDER APPLICATION

* Fields are compulsory, other fields are optional.

Applicant's details

Full name *

Company name
(if applicable)

Postal address *

Contact Phone *

Email *

Website
(if applicable)

Markets

(Please tick appropriate boxes)

☐ 28th April 2024

☐ 29th September 2024

☐ 26th May 2024

☐ 27th October 2024

☐ 30th June 2024

☐ 24th November 2024

☐ 28th July 2024

☐ 15th December 2024

☐ 25th August 2024

Market Stall Details

Description of good for sale *
(be specific, only goods listed here can be sold at your stall)

Origin of goods for sale *
(how and where are your goods made)

Description of display
(includes display materials used, eg. tables, chairs, clothes racks, marquee size)

Other information
(any information that can help us process your application)

Site details

Request power
(Available on some sites)(Fees apply)

☐

Request water
(Available on some sites)(Fees apply)

☐

Relevant documents

Do you have your own Insurance certificate * ☐
(Please attach to your application)

Do you wish to purchase Show Society Market Insurance?

Yes (please circle if you require our insurance)

Terms and conditions

Please sign here to confirm you accept the following Terms and Conditions *

Signature

Full Name

Date

1. Scope

The following terms and conditions are relevant for the Sarina Showgrounds Markets. They may or may not be reinforced with further terms and conditions for each market.

2. Contact Details

(a) Sarina Show Society Inc,
PO Box 119, Sarina Qld 4737.
Ph: 49561066
Email: sarina.showsoc@bigpond.com.au Website: www.sarinashowsociety.com

(b) General enquiries office hours: Tuesdays & Thursdays: 9.00AM TO 2.00PM

(c) An appointment may be made to see the Market Coordinator via the office.

3. Days / Times of Operation

(a) The markets are held on the last Sunday of the month from May through to November and the last Sunday before Christmas Day in December starting at 8am and concluding at 12noon.

(b) The Market Coordinator has the right to refuse entry to the market for the day. The Market Coordinator will be available between 6am -7.30am to allocate sites for stallholder setup.

4. Application Process

(a) Applications are to be lodged no later than the Wednesday prior to the requested date of initial attendance. Entry is not guaranteed for the requested date.

5. Food Items

(a) The sale of food products may be allowed at the discretion of Sarina Show Society. All necessary must be obtained

6. Payment

(a) Fees are applicable for each market. 3x3m Site Fee \$15.00 with own insurance, **3 x 3m Site Fee without insurance \$20.00** 3x3m Power Site Fee \$20, 3x3m Water Site Fee \$20. For any other fees please see the Market co-ordinator.

(b) A receipt will be emailed upon payment of fees.

7. Market Stall Sites – General

(a) Marquees must be an approved size (3mx3m, 6mx3m, 4.5mx3m)

(b) The Market Coordinator will allocate market stall sites the day before the market day.

(c) The Market Coordinator and Management reserve the right to rotate market stall sites. Rotation may be necessary where special facilities such as power/water are required or there are gaps in the standard market layout that need filling. This will be avoided where possible for regular stallholders.

(d) Limited power is available. Requirements must be stated on application (charges apply).

- (e) The Stallholder shall not use the designated site for any purposes outside the scope of the application e.g. fundraising without approval.
- (f) People under the age of 18 years are not permitted to operate a stall unless accompanied by a supervising adult or person over the age of 18 years.
- (g) It is a condition that stall holders supply their own marquee.

8. Market Set-up

- (a) Stallholders must supply all their requirements on the day.
- (b) Stallholders must keep their site clean and free of rubbish.
- (c) The use of awnings on any marquee is strictly prohibited unless for the purpose of protecting against rain entering the marquee. No goods are to be hung or displayed in or under this area. The use of awnings must not encroach on other stall holders' space and must first be approved by the Market Coordinator

9. Insurance

- (a) Public liability insurance, noting Sarina Show Society as interested party with a minimum of \$20,000,000 will need to be provided to Sarina Show Society.
- (b) Sarina Show Society cover can be provided at cost except for: Consumables and Skin Applications (for example Massage, Cosmetic Products, Beauty Products, Medicines, Oils, Fragrances, Soaps and Face Paints).

10. Safety in the workplace

- (a) Stallholders must not block off pedestrian walkways or disrupt pedestrian traffic.
- (b) To ensure the safety of the public and stallholders, all goods, signage etc., are to remain within the boundary of the marquee unless otherwise approved.
- (c) Stallholders must use their best endeavours to ensure the safety of all persons attending the market.
- (d) Stallholders are responsible for the security of their designated site and the security and safety of any property of Sarina Show Society in or around their designated site.
- (e) Stallholders must be neatly attired.
- (f) The Tobacco and Other Smoking Products Amendment Bill 2004 - was passed by Queensland Parliament on 11 November 2004. The laws include: I. no-smoking anywhere inside workplaces II. no-smoking in outdoor public places such as patrolled beaches, children's playground equipment, pedestrian malls and public transport waiting points such as bus stops, taxi ranks and ferry wharves III. within 4 metres of non-residential building entrances Markets are a workplace. There is no smoking allowed within market stalls and should any market stall holder wish to smoke they must remove themselves to a position a minimum of 4 metres away from any market stall.

Smoking may be prohibited in other public areas.

Breach of the laws can result in an instant fine of \$220.

11. Cancellation / Bad Weather

- (a) Market stall holders requesting not to attend a market day must inform the Market co-ordinator by 12pm (noon) on the business day before the market at the latest unless a different deadline is specified.
- (b) If a Market day is to be terminated or cancelled by Sarina Show Society, Stallholders will be notified immediately via email or text at the time of the decision.
- (c) In the event of bad weather if a stall holder chooses to set up for trade this is deemed as commencing trading and a refund will not be given if the stall holder then chooses to pack up and leave the market early.

12. Stallholder Obligations OR conditions of acceptance

- (a) Stallholders are expected to be courteous to the public, market organisers and other stallholders at all times. Bad behaviour and or bad language will not be tolerated and will result in expulsion from the markets
- (b) Expulsion from the markets will result if the stallholder has behaved or is behaving in a manner likely to cause distress, disturbance, inconvenience, damage or harm to any other person present at the market.
- (c) Expulsion from the markets will result if the stallholder has provided false and or misleading information.

15. Disputes / Complaints

- (a) Disputes or disagreements should be lodged in writing, along with a \$50 Bond to the Market co-ordinator.
- (b) If a stall holder wishes to make a complaint about another stall holder the complaint must be in writing, along with a \$50 Bond and include the complainant's name and address.